

2015 Mission and Outreach Budget and Grant Fund Guidelines

Steering Team members meet monthly to review Mission and Outreach ongoing business, monitor budgets and review and vote on grant applications. All members should be present at the meeting to vote. If this is impossible, a yes or no vote by email will be accepted. 2-3 steering team members will represent the mission and outreach steering team on vestry. Any steering team member who is employed at or sits on the board of an organization who has applied for a grant will not be allowed to vote. If further discussion needs to take place a vote could be postponed until the next meeting.

Budget Guidelines

1. \$1,500+ is allocated to organizations where we have our “hands and feet” at work in the field, with whom we have a strong relationship that has deepened over many years of working together where multiple parishioners spend many hours volunteering each year
2. \$1,000 to emerging, dynamic missions with a growing number of parishioners actively involved
3. \$500 to organizations (initiated by a parishioner) whose mission meets our criteria as posted on the “we serve” web page

Grants Guidelines

Our grants are distributed on an “as needed” basis for emergency or one time needs:

- to organizations with whom we share our deepest relationships and to whom our parish devotes numerous volunteer hours each year, organizations that are addressing underlying issues of human rights, supporting diversity, alleviating poverty, hunger, homelessness and offering education, and long-term sustainability solutions
- for need-based scholarships so any parishioner youth or adult can participate in a mission trip. For privacy in seeking financial assistance, please speak in confidence directly to Reverend Thomas.

Grants are Distributed from the Outreach Memorial Fund

The Outreach Memorial Fund is "Supported in accordance with Vestry policy of allocating 10% of every undesignated bequest". The Gifts & Memorial Committee makes sure the 10% transfer occurs by sending motion to the Vestry and our POE accountant, Suzy Westcott and informs Chairs of Outreach to look for transfer.

A portion of funds from our Mission and Outreach total budget (voted on by the M&O Steering committee) are also transferred into this fund to use for unanticipated immediate needs that arise over the year. Local and Global organizations needing financial support fill out the grant request form posted on the mission and outreach page on the website to apply for a grant from this fund. Then the steering committee votes to approve the grant. For a complete list of all grant dispersed since 2011 see list posted on the Mission and Outreach page.